**Employment Application Form**

Complete the attached form and return to: **kcconsulting@btinternet.com**

The closing date for receipt of applications is: **9am Friday 1st March 2019**

CVs alone will not be accepted. However, you may refer to your CV in terms of your qualifications and employment history if covered thoroughly in your CV. Applications will be assessed against the person specification so please ensure you pay close attention to this and outline how you meet the person spec in your supporting statement.

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| --- | --- |
| **Position Applied for:** |  |
| **Name:** |  |
| **Address:** |  |
| **Tel Numbers:** |  |
|  |
| **Email Address:** |  |
| **Are you a BHA tenant?**  | YES | NO |
| **Education and Qualifications**  (Please include highest level of educational qualifications and any relevant professional qualifications) |
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| **Employment History** (starting with current/most recent job) |
| **Dates**  | **Organisation** | **Job Title**  | **Reason for leaving** |
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| **Training** (List all relevant training) |
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| **Supporting Statement** (Please explain how you meet the person specification for this role) |
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| **Please say why you are interested in working for BHA and how you meet the organisations values?** |
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| **Referees:**please give the names and contact details of two people, who are not relatives, who can provide a reference. One of these must be from your current or last employer but ideally both will be from employers. (We will not take up references until shortlisting has taken place and with your agreement) |  |
|  |

**Signed: Date:**

Please return this form to: **kcconsulting@btinternet.com**